

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Approve new Short-term Rental Exemption Form

Date: 11/11/2024

DEPT OF ORIGIN: Mayor Williams

Bill # 168-2024

DATE SUBMITTED: 10/9/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to approve the form for new short-term rental exemption requests

MOVED BY: Scollin SECONDED BY: Ryan

VOTE ON ROLL CALL: TO TABLE

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

**RESOLUTION TO APPROVE REQUEST FORM FOR NEW SHORT TERM RENTAL
MORATORIUM EXEMPTIONS**

WHEREAS, the Village of Saranac Lake Board of Trustees passed a Local Law placing a Moratorium on any new short-term rental applications in the Village of Saranac Lake, and,

WHEREAS, the Board shall extend the moratorium until December 31, 2025, and,

WHEREAS, the Moratorium Law states that exemptions may be granted by the Board of Trustees under "special circumstances,"

WHEREAS, any form related to the STR permitting process must be approved by the Village Board in accordance with the short-term rental Law in order to consider the exemptions and special circumstances.

THEREFORE, BE IT RESOLVED, the Village Board of Trustees approves the use of the request form for new STR exemption requests while the moratorium is still in place.



**Request to Approach Village Board
STR Moratorium Exemption**

STR Moratorium Exemption Process:

- Submit this form to the Village Clerk with as much information as possible. Please include photo's of the property and all supporting documentation as necessary.
- The Village Clerk will distribute this form and supporting documents to the Village Board and schedule a public hearing.
- During the scheduled public hearing, the Village Board will consider the public's input on your requested exemption and determine if your request will be granted or denied at that time.
- If the exemption is granted, please contact Katrina Glynn, Saranac Lake Development Board Director, for next steps: Special Use Permit Application to the Development Board and STR Permit Application, if applicable.

Applicant Name:

Applicant Phone Number & Email:

Date:

Property Address:

Property Tax Map ID:

Is applicant a resident of the Village of Saranac Lake?

Is this STR currently available to rent? If no, when is the requested date of first rental?

Justification for Exemption:

For Village Staff Use Only

Date of Village Board meeting to initiate STR exemption process and request public hearing:

Date of public hearing: